



KONKAN GYANPEETH COLLEGE OF ENGINEERING KARJAT

(Approved by A.I.C.T.E. (New delhi), D.T.E. Government of Maharashtra
Affiliated to University of Mumbai)

📍 Konkan Gyanpeeth Shaikshnik Sankul, Vengaon Road, Dahivali / Parade
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Smt. Anupama Dharkar Wangdi
Chairperson

Capt. Sariputta Wangdi
Vice Chairman

Shri. P. V. Shringarpure
Secretary & CEO

Shri. Z. A. Dabhiya
Treasurer

Dr. M. J. Lengare
Principal

Institute Code: EN- 3198

Internal Quality Assurance Cell 3rd Meeting

MEETING MINUTES

Meeting Date : 08/05/2018

Time : 03.00 p.m. to 05.00 p.m.

Meeting Place : IQAC Cell

1. CHAIR : Dr. M.J.Lengare, Principal, K.G.C.E., Karjat.

2. ATTENDANCE:

Present members

| Sr. No. | Name | Designation | Post |
|---------|-------------------------|---|---|
| 1. | Dr.M.J.Lengare | Principal | Chairperson |
| 2. | Prof.G.S.Darvankar | H.O.D./Asso. Prof., Dept. of Production Engg. | IQAC Coordinator |
| 3. | Prof.V.J.Pillewan | Vice Principal (Academic)/ Asso. Prof. | NAAC Coordinator |
| 4. | Prof.Mrs.K.S.Pillangwad | Asso. Prof., Dept. of ELTL Engg. | Member |
| 5. | Prof.P.R.Bhosale | Asst. Prof., Dept. of Instrumentation Engg. | Member |
| 6. | Prof.V.K.Gajare | Asst. Prof., Dept. of Mechanical Engg. | Member |
| 7. | Prof.V.P.Patil | Asst. Prof., Dept. of Science & Humanities | Member |
| 8. | Prof.Mrs.P.B.Lad | Asst. Prof., Dept. of Information Technology | Member |
| 9. | Dr.A.W.Kale | Asso. Prof., Dept. of Information Technology | Member |
| 10. | Prof.Ms.R.V.Sangale | Asst. Prof., Dept. of Computer Engg. | Member |
| 11. | Shri.P.V.Shringarpure | C.E.O. & Secretary, Konkarn Gyanpeeth | Member, (Management Representative) |
| 12. | Shri.Z.A.Dabhiya | Treasurer, Konkarn Gyanpeeth | Member, (Management Representative) |
| 13. | Prof.R.P.Narkhede | Vice-Principal (Administration) | Member, (Administrative Office) |
| 14. | Mr.S.K.Lad | Section officer, Office | Member, (Administrative Office) |
| 15. | Shri.S.L.Lad | Ex. President, KMC, Karjat | Member, (Local Society Nominee) |
| 16. | Ms.S.G.Patil | T.E., Computer Engg. | Member, (Student Nominee) |
| 17. | Mr.S.N.Deshmukh | Tax. Assistant, Income Tax Dept. | Member, (Alumni Nominee) |
| 18. | Shri.A.M.Warade | Owner, M/s A.V. Instrumentation Pvt. Ltd., Vashi. | Member, (Industry Nominee) |
| 19. | Shri.Ashok H. Solunke | School Teacher, Karjat | Member, (Stake Holder, Parent Nominee) |

Absent Members:

Following members couldn't attend the meeting and leave of absence is granted to them

| | | | |
|----|----------------|------------------------|------------------------------|
| 1. | Mr.S.S.Devkate | T.E., Mechanical Engg. | Member, (Student Nominee) |
|----|----------------|------------------------|------------------------------|

3. Meeting Date : 08/05/2018

Meeting Place : IQAC Cell

Meeting Actual Start : 03.10 p.m.

4. Agenda of Meeting:

- 1) Confirmation and review of minutes of 2nd IQAC held on 05/03/2018.
- 2) Action taken report of 2nd IQAC meeting held on 05/03/2018.
- 3) Review of NAAC work.
- 4) Increase the bandwidth of internet connection.
- 5) *Modification in course file contents and ARB.*
- 6) Any point with the permission of chair.

5. Proceedings of meeting:

- The meeting was started by welcoming all the members by Principal Dr. M. J. Lengare, Chairperson of Cell.

Agenda1: Confirmation and review of minutes of 2nd IQAC held on 05/03/2018

- Prof.Mrs.K.S.Pillangwad read the minutes of meeting held on 05/03/2018 and review was taken from action taken reports.
- The activity report of expert talk on “NAAC Process and its Documentation” by Dr.S.A.Deo was read by Prof.V.K.Gajare.
- Activity report of expert talk on “What, Why and How about Accreditation” by Dr. S. M. Kherde was read by Prof. V. P. Patil.

Agenda2: Action taken report of 2nd IQAC meeting held on 05/03/2018

- The feedback forms submitted by Prof A.G.Nagpure and Prof.S.M.Patil were put forward for discussion in the meeting. After discussion some changes were suggested by Prof.A.W.Kale and Shri.Ashok H. Solunke, one of the External Member.
- It is brought to notice about the renewal date of Moodle subscription and it is decided to renew it on the renewal date. It was suggested to use it at larger platform for improving teaching learning process
- Principal, Dr.M.J.Lengare informed the committee that the letter has been issued to Mr. Navnath Shelke, Accountant and Mr. Niket Mandavale, Jr.Clerk of Rahul Dharkar College of Pharmacy & Research Institute, Karjat to perform an internal financial audit of the institute and submit the report before 25/04/2018.
- The academic audit report submitted by Mr.Anchit Narwadkar and his team has been thoroughly discuss and the course of action decided against the suggestion and remark mentioned in the report.

Agenda3: Review of NAAC work.

- Prof.V.J.Pillewan regarding NAAC work progress highlighted regarding qualitative draft preparation and data collection for generation of excel sheet along with other documents was assigned to criterion member and work in progress. Dr.M.J.Lengare, Principal and Prof.G.S.Darvankar, IQAC Coordinator were requested to review the completed work.

Agenda 4: Increase the bandwidth of internet connection

- It was brought to the notice of IQAC that, bandwidth of internet connection is to be increased as per feedback/suggestions from students and faculty. It was decided to increase bandwidth of

internet connection. Responsibility of same was given to Head of Department of Computer Engineering and Information Technology for follow up and get the work done.

- The resolution was passed in the meeting and recommended to management for increasing Bandwidth of internet connection

Agenda5: Modification in course file contents and ARB.

- Prof. G. S. Darvankar, IQAC Coordinator proposed that there is need of addition of some extra points in course file content and ARB. He has suggested that this approved format of IQAC must be used by all departments to maintain similarity in teaching learning process and its evaluation. Thorough discussion was made among committee members.
- It was decided that course file content must be updated and responsibility assigned to Dr. A. W. Kale and Prof. Ms. V. R. Keshwani (NAAC Criteria-2 Coordinator). Prof. V. K. Gajare has assigned the task to modify/add contents for student evaluation process used in Academic Record Book.

Agenda-6: Any point with the permission of chair


- Prof. Ms. R. V. Sangale and Prof. Mrs. P. B. Lad brought to notice of committee members with permission of chair that there is need of computers for Computer Engineering and Information Technology Department to perform the practicals effectively.
- It was decided that the requirement of computers is to be verified through Head of Departments and then corrective action would be initiated.

DECISION MADE

- It is decided to increase Bandwidth of internet connection.
- Revision of existing contents of course file content and ARB. Dr. A. W. Kale and Prof. Ms. V. R. Keshwani (NAAC Criteria-2 Coordinator) and Prof. V. K. Gajare has given the responsibility.
- Dr. M. J. Lengare assigned the responsibility to verify the requirement of computers through Head of the Department and decide corrective action.

7. MEETING END: 04.50 p.m.


Prof. G. S. Darvankar
IQAC Co-ordinator


Dr. M. J. Lengare
Chair Person

Date: 11/05/2018

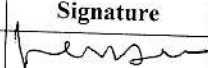
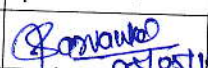
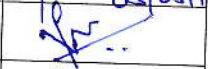
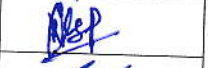


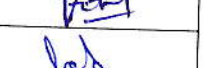
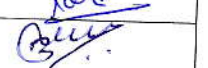
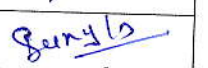
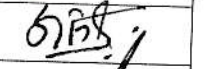



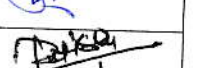
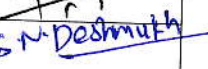

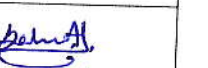
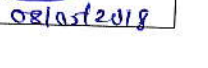

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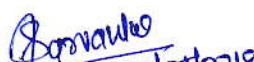
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Prof.G. S. Darvankar
IQAC Co-ordinator


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Chair Person